

**METROPOLITAN HUMAN SERVICES DISTRICT  
BOARD OF DIRECTORS MEETING  
October 27, 2017  
MINUTES**

A meeting of the Board of Directors of Metropolitan Human Services District was held on Friday October 27, 2017, at the Algiers Behavioral Health Clinic, located at 3100 General DeGaulle Drive, Room 103, New Orleans, Louisiana 70114. The meeting was called to order at 12:37 PM. Roll was taken, and it was determined that a quorum was present.

Board members in attendance were Michael Pechon, Sylvie Tran, Marsha Broussard, MPH, D.Ph., Charlotte Parent, Cathy Lazarus, MD, and Gary Mendoza. Dr. Joseph Kanter was the only member absent. Gary Mendoza, Chair, was the ranking member and presided over the meeting.

Other individuals present were: MHSD, Rochelle Head-Dunham, MD Executive Director/Medical Director, Steven J. Farber, Deputy Director of Administration/General Counsel, Traci Brown, Chief Financial Officer, David Timoll, Chief Operating Officer, Sharon Barnett-Starks, Mental Health Area Director, Amanda Kay Henderson, Executive Staff Attorney, Kimberly Bourque Executive Assistant to Dr. Dunham; from the public, Brenda Valteau.

**Call to Order by Board Chair Gary Mendoza.**

**Motion to approve the September 29, 2017 Meeting Minutes.**

- Motion to approve minutes made by Cathy Lazarus, MD, Michael Pechon seconded, all voted in favor. Minutes were approved.

**Chair's Report**

- Gary and Sylvie held a finance sub-committee meeting prior to the board meeting. Gary and Sylvie explained that the meeting was helpful and will continue to hold them for a better understanding of funding sources and MHSD's fiscal department.
- Mike and Sylvie attended the JPSHA Board Meeting to see a meeting using the carver model. Sylvie shared that JPSHA sent their chair to a conference. Gary asked if it was possible to send him. Mike mentioned that JPSHA has many sub-committees. Steven reminded the board of the recommendation to hire a carver model trainer and provided Gary with the trainer information.
- The Board asked Steven for an update regarding the new board appointment. The Board also inquired about their status as board members under the election of a new mayor. Steven stated the appointments were stagnant as a result of current mayor's term and the new mayor did not mean that there would be reappointments.

**Executive Director's Report**

- Dr. Dunham informed the board members that the agency received additional CARF accreditation for Intellectual and Developmental Disabilities and Children Services. Dr. Dunham extended an invitation to the MHSD's Thanksgiving Luncheon. Dr. Dunham informed the board of current clinic issues. Charlotte and Dr. Lazarus spoke about their experience at the MHSD Strategic Planning event. Charlotte informed the Board that the agency staff participation and the conscious effort the agency is making to improve services.

**Parish Updates**

None.

**Other Business**

None

**Public Comment**

- Brenda Valteau spoke about the RAC meeting on October 26, 2017. Ms. Valteau stated improvement and name recognition she has witnessed at the agency since Dr. Dunham's tenured.

**Adjournment**

- Motion to adjourn, by Michael Pechon; seconded by Charlotte Parent. All in favor. Meeting concluded at 1:51pm.